

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: March 20, 2007

TIME: 7:00 p.m.

PLACE: 1500 W. Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown
Sharon Mitchell
Bill Mitchell
Angela Crecelius
Rosemary Hunter
James Oswalt
Doug Martin
Larry Sipes
Vicky Bauernfiend
Janie Jackman
Hazel Lewis
Richard Beaty
Marietta Hager*
Jim Mathers
Reita Nicholson
Carol Payton
Maxine Parks
Ernest Crane
Ronnie Pennington
John Fultz
Louis Korff
Frank Sullivan*

MEMBERS ABSENT

Marolyn Holzbog E
Martha Fields E
Dolores Bales E
Don Bowling A
Suzanne Brown A
Gerald Montgomery A
Bob Lane E
Doug Leatherbury A
Jack Mahuron* E
Scott Nale E

* Alternate
A Unexcused
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: March 20, 2007

- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (22) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.
- James Oswalt made the motion to approve February minutes. Larry Sipes seconded the motion. MOTION CARRIED
- IV. FINANCIAL REPORT – January Reports
- Hazel Lewis made the motion to approve the Financial Reports. Maxine Parks seconded the motion. MOTION CARRIED
- V. OLD BUSINESS: N/A
- VI. COMMITTEE REPORTS: N/A
- VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Board approval: Home Health & Hospice Evaluations, Policies, 2006 Goals Review & 2007 Strategic Plan

Need board to approve the Home Health and Hospice Evaluations, Policies, 2006 Goals Review and 2007 Strategic Plan.

Angela Crecelius made the motion to approve the Home Health and Hospice Evaluations, Policies, 2006 Goals Review and 2007 Strategic Plan. Frank Sullivan seconded the motion. MOTION CARRIED

2. Out of State Travel Requests: AHEC Conference April 23, 2007 – Washington, DC & 21st Century Institute July 16, 2007 – Miami, FL

Need board approval to allow employees of the Strategic Development and Consulting Services Division to travel out of state for the following training opportunities: The week of April 23, 2007 up to two staff members from our Area Health Education Center to travel to Washington, D.C. to attend the National AHEC Organization's Annual Conference; and the week of July 16, 2007 up to two members from our 21st Century Program

to travel to Miami, FL to attend the 21st Century Community Learning Centers 2007 Summer Institute.

Louis Korff made the motion to approve all of the above out of state travel requests for the Strategic Development and Consulting Services Division. James Oswalt seconded the motion. MOTION CARRIED

3. June Awards Dinner Plan

The CEO would like the board to select the location for the June Scholarship Awards dinner that will be held on June 19th. In the past it has been held at the New Hope Church in Salem with a catered meal prepared by them. A recommendation was made to continue to have the dinner at the New Hope Church in Salem. John Fultz will be in charge of entertainment.

No other recommendations were made.

Jim Mathers made the motion to approve the June Scholarship Awards dinner to be held at the New Hope Church in Salem on June 19th. Richard Beaty seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO informed the board on plans to build a 40' x 48' record storage building on the property located on Main Street in Mitchell. The cost of this building will be approximately \$30,000 and will be used to store agency files.

Louis Korff: Will that be in the way?

David Miller: No, that is why we are building it as far on the corner of the property as we can get it.

Louis Korff: Do you put a lot of your records on the computer or do you still have them on hard copies?

David Miller: No, they are mostly on paper but not all of them. We will be storing only paper records in there.

Reita Nicholson: Have you looked into the cost of what it would take to keep them electronically?

David Miller: I did a couple of years ago and it was unbelievable on getting them to that point. It would be really expensive.

John Fultz: How long do you keep the records?

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David Miller: Some permanently but most of them seven years. It depends on the program.

Doug Martin: From this point on, can you put on computer?

David Miller: Really no. A lot of it is on forms that are required by the state and federal government. Eventually it will get to that point.

2. The CEO updated the board on the rebuild of the New Horizon Apartment building that was destroyed by fire last summer. This rebuild is all being paid through insurance and should be completed in May.
3. The CEO updated the board on the Larkin Apartment Building project in Loogootee. This rehabilitation should be completed in May or June.

PROVIDED MATERIALS

- New By Laws Booklet
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Ernest Crane seconded the motion. MOTION CARRIED

