

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: August 19, 2008

TIME: 7:00 p.m.

PLACE: 1500 W. Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown
Sharon Mitchell
Bill Mitchell
Angela Crecelius
Mary Stutzman
James Oswalt
Martha Fields
Doug Martin
Larry Sipes
Vicky Bauernfiend
Don Bowling
Janie Jackman
Richard Beaty
Marietta Hager*
Dave Dedrick
Reita Nicholson
Bob Lane
Maxine Parks
Jack Mahuron
Ernest Crane
Ronnie Pennington
John Fultz
Frank Sullivan*

MEMBERS ABSENT

Marolyn Holzbog E
Rosemary Hunter E
Dolores Bales E
Hazel Lewis A
Suzanne Brown A
Gerald Montgomery A
Jim Mathers A
Doug Leatherbury E
Lisa Crane* E
Louis Korff E

* Alternate
A Unexcused Absence
E Excused Absence

STAFF PRESENT: David Miller, Dale Hoffman, and Angelia Owens

GUEST PRESENT: John Pieper – McCauley Nicolas & Company

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: August 19, 2008

- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman.
- II. Opening Prayer – Pledge of Allegiance.
- III. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (23) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Larry Sipes made the motion to approve July minutes. Reita Nicholson seconded the motion.
MOTION CARRIED

- IV. FINANCIAL REPORT – June Report
2007 Audit – McCauley Nicolas & Company

Bob Lane made the motion to approve the June Financial Report as mailed. Richard Beaty seconded the motion. MOTION CARRIED

2007 Audit Report Presentation: McCauley Nicolas and Company – John Pieper

A copy of the audit report was given to each board member for review. John reported the results of the audit disclose no instances of noncompliance that are required to be reported under Government Auditing Standards. There were not matters involving the internal control over financial reporting and its operation that were considered material weaknesses. Hoosier Uplands is in compliance with all laws and regulations. The agency shows continual growth and strong financial position.

Jack Mahuron: I have a question on Note 10 on page 12, where it talks about \$750,000. Are we making payments on that until 2016 or does it just stay flat with no interest?

David Miller: No interest or payments.

Jack Mahuron: On Note 5 on page 9, it notes that we are 1% general partner in all of these except Shawnee it shows 0.1%. Is this right, we only own 1/10 of 1% of that?

David Miller: That's right.

Jack Mahuron: Who owns the rest?

David Miller: Tax Credit investments.

Jack Mahuron made the motion to approve the 2007 Audit. James Oswalt seconded the

motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Out of State Travel Request – National Association of Home Care Conference:
Ft. Lauderdale, FL October 11th – 15th

Need board approval to allow two staff in the Home Health Care and Hospice Division to travel out of state to Ft. Lauderdale, FL on October 11th – 15th to attend the National Association of Home Care Conference.

Martha Fields made the motion to approve the out of state travel for two staff in the Home Health Care and Hospice Division to attend the National Association of Home Care Conference on October 11th – 15th in Ft. Lauderdale, FL. Bob Lane seconded the motion. MOTION CARRIED

2. Strategic Plan - Update

The CEO needs the board to approve the revised Administrative Strategic Plan.

Doug Martin made the motion to approve the revised Administrative Strategic Plan. Reita Nicholson seconded the motion. MOTION CARRIED

3. Property Purchase Recommendation - Bedford

The CEO would like the board's approval to purchase a small house and lot next door to the property we purchased in Bedford for a parking lot at the Head Start Center. The lot measures approximately 45' x 150' and I am recommending that we demolish the existing house and turn the lot into additional green space to enhance the neighborhood. The house is owned by German American Bank in Bedford and can be purchased for \$12,000.

Don Bowling made the motion to approve the CEO's recommendation to purchase the small house and lot owned by German American Bank in Bedford in the amount of \$12,000 and to demolish the house to turn the lot into additional green space to enhance the neighborhood. Ronnie Pennington seconded the motion. MOTION CARRIED

4. ISDH Martin County WIC Contract - \$54,354

Need board approval to accept the Martin County WIC contract in the amount of \$54,354

from the Indiana State Department of Health.

Vicky Bauernfiend made the motion to approve the Martin County WIC contract in the amount of \$54,354 from the Indiana State Department of Health. Janie Jackman seconded the motion. MOTION CARRIED

5. Head Start Program Year – Out of State Travel Requests: Memo
September 23rd-25th: Gatlinburg, TN
October 6th-10th: Orlando, FL
December 14th-18th: Atlanta, GA

Need board approval to allow employees of the Head Start and Early Head Start programs to travel out of state for the following training opportunities: September 23rd-25th to Gatlinburg, TN for three new staff to attend the Head Start and Early Head Start Home-Based Institute; October 6th-10th to Orlando, FL for two staff to become certified trainers in Ruby Payne's "A Framework for Understanding Poverty"; and December 14th-18th to Atlanta, GA for up to four staff to attend the National Head Start Association's Annual Parent Conference.

Angela Crecelius made the motion to approve all of the above out of state travel requests for the Head Start and Early Head Start programs. Maxine Parks seconded the motion. MOTION CARRIED

6. Pre-Development Application – Shawnee Apartments Phase 2

Need board approval to submit an application for a Pre-Development Grant in the amount of \$30,000 to the Indiana Housing and Community Development Authority for Phase II of the Shawnee Apartments in Bedford. This grant would help to pay for upfront costs such as a market study.

Doug Martin made the motion to approve the Pre-Development Grant application to the Indiana Housing and Community Development Authority in the amount of \$30,000 for Phase II of the Shawnee Apartments in Bedford. Bill Mitchell seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO handed out to each board member a copy of the Housing Counseling Program HUD review that is conducted every two years. The review went very well.
2. The CEO handed out to each board member a copy of the new By Laws Booklet to review.
3. A copy of the revised Committee List was handed out to each board member for review. The new Audit and Finance Committee was appointed by John Fultz.

PROVIDED MATERIALS

- Community Action Code of Ethics & The Promise of Community Action
- Program Director Board Reports
- News Articles

VIII. ADJOURN

Ernest Crane made the motion to adjourn the meeting. Richard Beaty seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary