

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: September 18, 2007

TIME: 7:00 p.m.

PLACE: 1500 W. Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown
Sharon Mitchell
Angela Crecelius
Mary Stutzman
Martha Fields
Dolores Bales
Larry Sipes
Janie Jackman
Hazel Lewis
Gerald Montgomery
Richard Beaty
Marietta Hager*
Reita Nicholson
Jack Mahuron*
Ernest Crane
Ronnie Pennington
John Fultz
Louis Korff

MEMBERS ABSENT

Marolyn Holzbog	A
Bill Mitchell	E
Rosemary Hunter	A
James Oswalt	E
Doug Martin	A
Vicky Bauernfiend	E
Don Bowling	E
Suzanne Brown	A
Jim Mathers	A
Carol Payton	A
Bob Lane	E
Maxine Parks	E
Doug Leatherbury	A
Scott Nale	A
Frank Sullivan*	E

* Alternate
A Unexcused Absence
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: September 18, 2007

- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (18) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Reita Nicholson made the motion to approve August minutes. Martha Fields seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – July Report

Jack Mahuron made the motion to approve the July Financial Report as mailed. Larry Sipes seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: Executive Committee – Annual CEO Evaluation

1. Does the CEO execute all policies and programs established by the Board in a satisfactory manner? The CEO does an outstanding job of administration and execution of all policies and programs.
2. Does the CEO recruit, direct, and maintain sufficient staff to administer the programs of the agency? The CEO maintains competent, well trained staff at all times which is sufficient to meet the agency goals for all programs.
3. Does the CEO keep the board informed of all problems, accomplishments and other relevant matters? The CEO keeps the board informed of any present and potential problems known to him and any opportunities he is aware of and any other matters of importance.
4. Does the CEO provide the Board adequate financial information and consistently meet agency funding goals? The CEO mails to each director financial information pertaining to board information packet issued prior to monthly board meeting. A review is made during the meeting and any questions are answered. Even with financial restraints adequate resources are provided by the CEO and staff to constituents.
5. Does the CEO provide adequate notice of Board and Committee meetings and are meetings efficiently handled? The CEO mails to each director a notice stating the time and place of monthly board or committee meetings as described in the by-laws. All

meetings are handled very efficiently.

6. Does the CEO provide the board adequate information on new programs and proposals in a timely manner? The CEO provides the board information on new programs and proposals for discussion at the monthly board meeting and follows up with any additional information if needed in a very timely manner.
7. Has the agency consistently met its program goals, experienced growth, stayed financially viable, and complied with all regulatory requirements under the leadership of the CEO? Under the direction of CEO Miller, the agency has accomplished and exceeded all of the above which is consistently verified by our annual independent audit reviews. In addition to this, the Board is very proud of the affordable housing accomplishments in the five county area.

Board Recommendations:

Keep up the good work. The Board is very proud of the past and present accomplishments of the CEO and his staff. The executive committee is recommending to the entire board that the CEO receive a 2.5% salary increase and a one time merit bonus in the amount of \$3,000.

CEO's Recommendations to the Board:

The CEO would like to decline the one time merit bonus in the amount of \$3,000. He is recommending to the entire board to increase the scholarship recipients amount from \$1,300 to \$1,500 and to increase the stipend amount from \$150 to \$200. One scholarship is awarded to each of our 11 local schools.

Board Recommendations:

The Executive Committee agrees to consider the CEO's recommendation for the future but at this time is still recommending to the entire board to approve the 2.5% salary increase and the one time merit bonus in the amount of \$3,000.

Louis Korff made the motion to approve the proposal of the Executive Committee for a 2.5% increase to the CEO's salary and the one time merit bonus in the amount of \$3,000. Richard Beaty seconded the motion. MOTION CARRIED

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Out of State Travel: NAHC Denver, CO- October 6th – 10th

Need board approval to allow the Director of Operations and the Director of Accounting Services for the Home Health Care and Hospice Division to travel out of state on October 6th-10th to Denver, Colorado to attend the 26th Annual National Association for Home Care & Hospice (NAHC) Annual Meeting. The Director of Operations is also nominated as a candidate for the seat of Voluntary/Non-Profit Section Representative to the National Association for the Home Care and Hospice Board of Directors and results of

the election will be announced at the Conference on October 6th.

Hazel Lewis made the motion to approve the out of state travel for the Director of Operations and the Director of Accounting Services for the Home Health Care and Hospice Division to travel out of state to Denver, Colorado to attend the 26th Annual National Association for Home Care & Hospice Annual Meeting. Angela Crecelius seconded the motion. MOTION CARRIED

2. ISDH Martin County WIC Contract - \$55,391

Need the board approval to accept the Martin County WIC contract in the amount of \$55,391 from the Indiana State Department of Health.

Gerald Montgomery made the motion to approve the Martin County WIC contract in the amount of \$55,391 from the Indiana State Department of Health. Sharon Mitchell seconded the motion. MOTION CARRIED

3. Pre Development Application – Phase II Lost River Place Apartments

Need board approval to submit an application for a Pre Development Grant from the Indiana Housing and Community Development Authority for Phase II of the Lost River Place Apartments in Orleans. This grant would help to pay for upfront costs such as a Market Study or Option on Property.

Angela Crecelius motion to approve the Pre Development Grant application to the Indiana Housing and Community Development Authority for Phase II of the Lost River Place Apartments in Orleans. Marietta Hager seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. Hoosier Uplands received the USDA Rural Development Housing Preservation Grants for Washington and Orange Counties. Each county was awarded \$30,626 to help rehabilitate owner occupied homes for income eligible persons who reside in either county.
2. The Home Health Quarterly Report and Mid Year Strategic Plan Review were handed out to each board member for review.
3. The CEO passed around pictures of the newly completed Lost River Place Apartments in Orleans for board members review.
4. The CEO updated the board on the Springs Valley Pre-School. Currently 27 children are enrolled in the program.
5. The Head Start Program Information Report was handed out to each board member for review.

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6. The CEO updated the board on the Spring Town Apartment Project in Marengo. Hoosier Uplands now owns the Cox Apartments. The bidding process will begin soon to start rehabilitating those apartments and for the construction of the new apartment building.

PROVIDED MATERIALS

- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Ernest Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary

