

HUEDC  
BOARD OF DIRECTORS  
ATTENDANCE RECORD

DATE: September 16, 2008

TIME: 7:00 p.m.

PLACE: 1500 W. Main Street, Mitchell, IN

MEMBERS PRESENT

Rosemary Hunter  
James Oswalt  
Martha Fields  
Dolores Bales  
Vicky Bauernfiend  
Janie Jackman  
Hazel Lewis  
Suzanne Brown  
Richard Beaty  
Marietta Hager\*  
Reita Nicholson  
Bob Lane  
Maxine Parks  
Jack Mahuron  
Frank Sullivan  
Lisa Crane\*  
Ronnie Pennington  
John Fultz

MEMBERS ABSENT

Mary Alice Brown	A
Sharon Mitchell	A
Marolyn Holzbog	A
Bill Mitchell	A
Angela Crecelius	E
Mary Stutzman	A
Doug Martin	A
Larry Sipes	E
Don Bowling	A
Gerald Montgomery	A
Jim Mathers	A
Dave Dedrick	E
Doug Leatherbury*	A
Ernest Crane	E
Louis Korff	E

\* Alternate  
A Unexcused Absence  
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION  
BOARD MINUTES

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- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman.
- II. Opening Prayer – Pledge of Allegiance.
- III. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (18) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.
- James Oswalt made the motion to approve August minutes. Frank Sullivan seconded the motion. MOTION CARRIED
- IV. FINANCIAL REPORT – July Report & Interim Home Health Financials
- Hazel Lewis made the motion to approve the July Financial Report and Interim Home Health Financial Report as mailed. Suzanne Brown seconded the motion. MOTION CARRIED
- V. OLD BUSINESS: N/A
- VI. COMMITTEE REPORTS: Executive Committee – Annual CEO Evaluation
- Appoint Nominating Committee for 2009-2010 Board Officers
    1. Does the CEO execute all policies and programs established by the Board in a satisfactory manner? Yes, all policies and programs are frequently reviewed by the CEO as well as executed in a very satisfactory manner.
    2. Does the CEO recruit, direct, and maintain sufficient staff to administer the programs of the agency? Yes, staff is kept abreast of current trends and policies; therefore, making them quite proficient in their fields which helps the CEO administer all programs.
    3. Does the CEO keep the Board informed of all problems, accomplishments, and other relevant matters? Yes, at monthly board meetings folders are compiled with the activities, concerns, and accomplishments of our agency.
    4. Does the CEO provide the Board adequate financial information and consistently meet agency funding goals? Yes, a week before each monthly meeting all financial information is sent to each board member for a timely review.
    5. Does the CEO provide adequate notice of Board and Committee meetings and are meetings efficiently handled? Yes, we are notified in our monthly packets which are distributed one week prior to the meeting date.

6. Does the CEO provide the Board adequate information on new programs and proposals in a timely manner? Yes, new programs are thoroughly explained many times by guests at the board meetings for complete information.
7. Has the agency consistently met its program goals, experienced growth, stayed financially viable, and complied with all regulatory requirements under the leadership of the CEO? Yes, our yearly financial report signifies the growth and compliance with the regulatory requirements.

Board Recommendations:

The Board would encourage the CEO to continue his visions and to also continue to evaluate new programs with our goals and missions in mind for all of the five counties. The Executive Committee is recommending to the entire board that the CEO receive a 3.5% salary increase and a one time merit bonus in the amount of \$2,000.

Ronnie Pennington made the motion to approve the proposal of the Executive Committee for a 3.5% increase to the CEO's salary and the one time merit bonus in the amount of \$2,000. Jack Mahuron seconded the motion. MOTION APPROVED

The Nominating Committee for the 2009-2010 Election of Officers was selected by John Fultz. Appointed to the committee were:

Larry Sipes  
Angela Crecelius  
Richard Beaty  
Vicky Bauernfiend  
Ernest Crane

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Out of State Travel Request – Columbus, OH October 14<sup>th</sup> & 15<sup>th</sup>

Need board approval to allow up to two staff in the Strategic Development and Consulting Services Division to travel out of state to Columbus, OH on October 14<sup>th</sup> – 15<sup>th</sup> to attend the Ohio State University Area Health Education Center “Clear Health Communication Program Health Literacy: A Quality and Patient Safety Imperative & Health Literacy and Chronic Disease Management” workshop.

Reita Nicholson made the motion to approve the out of state travel for up to two staff in the Strategic Development and Consulting Services Division to attend the Ohio State University Area Health Education Center “Clear Health Communication Program Health Literacy: A Quality and Patient Safety Imperative & Health Literacy and Chronic Disease Management” workshop on October 14<sup>th</sup> – 15<sup>th</sup> in Columbus, OH. Bob Lane seconded the motion. MOTION CARRIED

2. Taylor Apartments – Campbellsburg: 16 units Rural Development

The CEO would like the board approval to give him the authority to pursue funding for the purchase of the Taylor Apartments in Campbellsburg and to apply for HOME funds if the project is found feasible. This is a 16 unit complex that is in overall good condition but does need some rehabilitation completed to bring it up to date.

Jack Mahuron: Does Farmers Home still have a mortgage on it?

David Miller: It is through USDA Rural Development, and we would assume that.

Frank Sullivan made the motion to approve giving the CEO the authority to pursue the purchase of the Taylor Apartments in Campbellsburg and to apply for HOME funds if the project is found feasible. Lisa Crane seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO updated the board on the new downtown office building construction. The project should begin by October 1<sup>st</sup> with a completion date of late May. The final cost is \$2,412,590 which includes a \$75,000 contingency that may not be used.

John Fultz: Do they have their own architect?

David Miller: Yes, John Hawkins.

Dolores Bales: How many offices will there be?

David Miller: All these offices here at the Professional Building, most everyone that works upstairs in the downtown office, and Bedford.

John Fultz: How many rooms will there be all together?

David Miller: I don't know, I've never counted the rooms.

Jack Mahuron: So there will be room for all our local offices in that one building?

David Miller: The building I'm in now, we will still use the ground floor.

Jack Mahuron: What about the little white house in back?

David Miller: We will still use it.

2. The Home Health Quarterly Review Report was handed out to each board member to review.

PROVIDED MATERIALS

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- Letter – Orange County Foundation
- Program Director Board Reports
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary