

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: September 15, 2009

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown
Sharon Mitchell
Angela Crecelius
Mary Stutzman
Larry Sipes
Martha Fields
Rosemary Hunter
James Oswalt
Janie Jackman
Rosie Wininger
Vicky Bauernfiend
Don Bowling
Bob Lane
Maxine Parks
Dave Dedrick
Reita Nicholson
Richard Beaty
Marietta Hager*
John Fultz
Lisa Crane*
Ronnie Pennington
Frank Sullivan

MEMBERS ABSENT

Marolyn Holzbog	E
Bill Mitchell	A
Dolores Bales	E
Doug Martin	A
Suzanne Brown	E
Gerald Montgomery	A
Jim Mathers	A
Louis Korff	E
Ernest Crane	E
Doug Leatherbury*	A
Jack Mahuron	E

* Alternate
A Unexcused Absence
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: September 15, 2009

- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman.
Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (22) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.
- Bob Lane made the motion to approve August minutes. Frank Sullivan seconded the motion.
MOTION CARRIED
- IV. FINANCIAL REPORT – July Report
- James Oswalt made the motion to approve the July Financial Report as mailed. Martha Fields seconded the motion. MOTION CARRIED
- V. OLD BUSINESS: N/A
- VI. COMMITTEE REPORTS: Executive Committee – CEO Evaluation and Salary Recommendation
1. Does the CEO execute all policies and programs established by the Board in a satisfactory manner? Yes, all policies and programs are executed in a very satisfactory manner.
 2. Does the CEO recruit, direct, and maintain sufficient staff to administer the programs of the agency? Yes, a constant well trained staff is maintained sufficient to meet the agency goals for all programs.
 3. Does the CEO keep the Board informed of all problems, accomplishments, and other relevant matters? Yes, at the monthly Board meetings folders are included with activities, concerns, and accomplishments of our agency.
 4. Does the CEO provide the Board with adequate financial information and consistently meet agency funding goals? Yes, prior to the monthly Board meetings the financial information is sent to each Board member for review. Any questions or concerns are answered by the CEO at the meeting.
 5. Does the CEO provide adequate notice of Board and Committee meetings and are meetings efficiently handled? Yes, the Board receives a notice of the meeting and packet of information about a week prior to the meeting.
 6. Does the CEO provide the Board adequate information on new programs and proposals in

a timely manner? Yes, new programs are thoroughly and efficiently explained by the CEO or the persons involved with the programs.

7. Has the agency consistently met its program goals, experienced growth, stayed financially viable, and complied with all regulatory requirements under the leadership of the CEO? Yes, our yearly financial audit shows the agency complies with regulatory requirements and our growth each year.

Executive Committee Recommendation:

The Executive Committee is recommending to the entire Board that the CEO receive a 3% salary increase.

Don Bowling made the motion to approve the recommendation of the Executive Committee for a 3% increase to the CEO's salary. Ronnie Pennington seconded the motion. MOTION CARRIED

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Department of Energy Weatherization (stimulus) - \$791,630

Need Board approval to accept the Department of Energy Weatherization stimulus funds in the amount of \$791,630. With this funding, we should be able to provide weatherization services to approximately 125 homes with the primary focus in Orange and Washington Counties. Hoosier Energy will be providing these services to Lawrence and Martin Counties.

Larry Sipes made the motion to approve the Department of Energy Weatherization stimulus funds in the amount of \$791,630. Richard Beaty seconded the motion. MOTION CARRIED

2. ISDH Martin County WIC - \$53,354

Need Board approval to accept the Indiana State Department of Health Martin County Women, Infant & Children (WIC) contract in the amount of \$53,354.

Rosie Wininger made the motion to approve the Indiana State Department of Health Martin County Women, Infant & Children (WIC) contract in the amount of \$53,354. Lisa Crane seconded the motion. MOTION CARRIED

3. Lost River Place II – Board Resolution

Need Board to approve the Lost River Place II resolution.

Dave Dedrick made the motion to approve the Lost River Place II resolution. Maxine

Parks seconded the motion. MOTION CARRIED

4. Home Health Policy on ID Theft – Approval

Need Board approval to accept the Home Health Policy on Identity Theft.

Don Bowling made the motion to approve the Home Health Policy on Identity Theft.
Reita Nicholson seconded the motion. MOTION CARRIED

5. Head Start Program Improvement Funds - \$120,237

Need Board approval to accept the Head Start Program Improvement Funds in the amount of \$120,237. These funds will be used to purchase two new buses and do building renovations to the Mitchell, Bedford, and Loogootee Head Start Centers.

Bob Lane made the motion to approve the Head Start Program Improvement Funds in the amount of \$120,237. Maxine Parks seconded the motion. MOTION CARRIED

6. Out of State Training – Early Head Start: January 5th – 8th Orlando, FL

Need Board approval to allow three staff members in the Early Head Start Division to travel out of state to Orlando, FL on January 5th – 8th to attend the Partners for a Healthy Baby training.

Angela Crecelius made the motion to approve the out of state travel for three staff members in the Early Head Start Division to attend the Partners for a Healthy Baby training on January 5th – 8th in Orlando, FL. Marietta Hager seconded the motion.
MOTION CARRIED

INFORMATION ONLY:

1. The CEO informed the Board of the USDA Housing Preservation Funds we received for Mitchell, Orange County (excluding Paoli), and Washington County in the amount of \$30,483 for each county.
2. The Home Health Quarterly Report and Strategic Plan was handed out to each Board member for review.
3. The CEO asked Board members for entertainment suggestions for the Christmas Dinner which will be held at Spring Mill Inn on December 15th. It was suggested by members to see if the 2nd Shift Bluegrass Band would be available again this year.

PROVIDED MATERIALS

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- Program Director's Board Reports
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary