

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: November 17, 2009

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell
Marolyn Holzbog
Bill Mitchell
Angela Crecelius
Mary Stutzman
Dolores Bales
James Oswalt
Suzanne Brown
Gerald Montgomery
Janie Jackman
Rosie Wininger
Don Bowling
Bob Lane
Maxine Parks
Dave Dedrick
Reita Nicholson
Richard Beaty
Marietta Hager*
John Fultz
Louis Korff
Lisa Crane
Ronnie Pennington
Jack Mahuron

MEMBERS ABSENT

Mary Alice Brown	E
Larry Sipes	E
Martha Fields	E
Doug Martin	A
Rosemary Hunter	E
Vicky Bauernfiend	E
Jim Mathers	A
Ernest Crane	E
Doug Leatherbury*	A
Frank Sullivan	E

* Alternate
A Unexcused Absence
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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- I. CALL TO ORDER: The meeting was called to order by John Fultz, Chairman.
Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (23) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.
- Gerald Montgomery made the motion to approve October minutes. Don Bowling seconded the motion. MOTION CARRIED
- IV. FINANCIAL REPORT – September Report
- Jack Mahuron made the motion to approve the September Financial Report as mailed. Louis Korff seconded the motion. MOTION CARRIED
- V. OLD BUSINESS: N/A
- VI. COMMITTEE REPORTS: N/A
- VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. CSBG ARRA Contract - \$338,382

Need Board approval to accept the Community Services Block Grant contract from the American Recovery and Reinvestment Act in the amount of \$338,382 to be used between now and September 30, 2010. In anticipation of these funds, these are some of the things we have already done or plan to do: hire additional staff and/or increase the hours to work in our Foreclosure Prevention Program, Housing Development Program, Housing Rehab Program; hire summer interns in 2010; increased hours for maintenance in our apartment projects; we have out-sourced one employee to be used in the Work-One office in Bedford to assist people with finding jobs and filing for un-employment; and we have provided part time staffing to the Virgil I. Grissom Memorial group to work on the Grissom boyhood home rehabilitation and organizational effort. We are also working with the economic development organization in Washington County on a small business grant program.

Bob Lane made the motion to approve the Community Services Block Grant contract from the American Recovery and Reinvestment Act in the amount of \$338,382 to be used between now and September 30, 2010. Maxine Parks seconded the motion. MOTION CARRIED

2. Out of State Travel – Council for Affordable Housing: January 24th-26th San Francisco, CA

Need Board approval to allow one staff person in the Community Housing and Development Organization Department to travel out of state to San Francisco, CA on January 24th-26th to attend the Council for Affordable Housing. This staff person is a Board Member of the Indiana Affordable Housing Association; therefore, will not cost the agency for her to attend conference.

Suzanne Brown made the motion to approve the out of state travel for one staff person in the Community Housing and Development Organization to attend the Council for Affordable Housing on January 24th-26th in San Francisco, CA. Richard Beaty seconded the motion. MOTION CARRIED

3. Community Learning Centers – Ivy Tech Contract

Up until recently, the fiscal agent for the Community Learning Centers in Lawrence, Orange, Washington, Martin, Greene, and Jackson counties has been Indiana State University. They are pulling out of that role at the end of this year. Ivy Tech has agreed to take on the current six Community Learning Centers county coordinators using state appropriated funds for Community Learning Centers. Ivy Tech has also agreed to sub-contract with Hoosier Uplands to fund the other costs such as rents, utilities, telephone costs, etc. This arrangement would initially be for 18 months thru June 30, 2011. I am recommending the Board approve this Ivy Tech agreement. I estimate this 18 month agreement to be about \$290,000.

Jack Mahuron made the motion to approve the Ivy Tech agreement in the estimated amount of \$290,000 to sub-contract with Hoosier Uplands to fund costs such as rents, utilities, telephone costs, etc for the Community Learning Centers in Lawrence, Orange, Washington, Martin, Greene, and Jackson counties for 18 months beginning in January 1, 2010 and ending on June 30, 2011. Don Bowling seconded the motion. MOTION CARRIED

4. Out of State Travel – Drug Free Communities: December 7th-9th Washington D.C.

Need Board approval to allow one staff person in the Drug Free Communities Program and one staff person in the Strategic Prevention Framework-State Incentive Grant Program to travel out of state to Washington, D.C. on December 7th-9th to attend the New Grantee Meeting. This meeting is mandatory for grantees who are receiving the second cycle of funding and requires two individuals to attend.

Angela Crecelius made the motion to approve the out of state travel for one staff person in the Drug Free Communities Program and one staff person in the Strategic Prevention Framework-State Incentive Grant Program to attend the New Grantee Meeting on December 7th-9th in Washington, D.C. James Oswalt seconded the motion. MOTION CARRIED

5. Early Head Start Expansion Funds - \$391,478

Need Board approval to accept the Early Head Start Expansion Funds in the amount of \$391,478. These funds will be used to hire additional staff and expand the number of children served in the Early Head Start Program.

Reita Nicholson made the motion to approve the Early Head Start Expansion Funds in the amount of \$391,478. Lisa Crane seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The Head Start Risk Assessment Action Plan was handed out to each Board Member to view.
2. The CEO informed the Board of our good news regarding the group health insurance rates for 2010. Rates are only being increased by 6% and most of that will be picked up by the agency.
3. The Community Services Block Grant Review was handed out to each Board Member to view. The review was good and no major findings were noted.
4. The Energy Assistance Program Review was handed out to each Board Member to view. The review was good and no major findings were noted.
5. Hoosier Uplands will no longer be contracted with the State of Indiana to do the Healthy Families Program in Orange County effective December 1, 2009. The state is mandating that programs in smaller counties like Orange be merged into larger multi-county regions. Lincoln Hills Development will be taking over the program and will be hiring our existing staff and taking over the lease at our existing office in Paoli.
6. The Lawrence County Women's Health Fair was held on November 7th at the fairgrounds. Guest speaker was Tara Costa, a Biggest Loser contestant.
7. The CEO updated the Board on the two USDA Rural Development Housing Projects. Those two projects are New Horizon Apartments in Salem and Persimmon Park Apartments in Mitchell. The occupancy the last several months has been 93% at New Horizon and 89% at Persimmon Park.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary