

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: March 21, 2017

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown*
Sharon Mitchell
Mary Stutzman
Martha Fields
Greg Taylor
James Oswalt
Charlotte Speer
Suzanne Brown
Janie Johnson
Vicky Bauernfiend
Janet Harrison
Bob Jones
Dave Dedrick
Reita Nicholson
Richard Beaty
Marietta Hager*
Karan Jones
Lisa Crane
Ronnie Pennington
Jack Mahuron

MEMBERS ABSENT

Billy Joe Walker	E
Marolyn Holzbog	E
Bill Mitchell	E
Angela Crecelius	A
Sara Luallen	A
Angela Turpin	E
Herman Campbell*	A
Gerald Montgomery	A
Rosie Wininger	E
Don Bowling	E
Jim Mathers	E
Ava Kinney	E
Frank Sullivan	E

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: March 21, 2017

I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.
Opening Prayer – Pledge of Allegiance.

II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (20) members in attendance. A quorum was present.

III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Janie Johnson made the motion to approve February minutes. Reita Nicholson seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – January Report

Jack Mahuron made the motion to approve the January Financial Report as mailed. Greg Taylor seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Board Approval: Cost Allocation Plan

Need Board approval to accept the Cost Allocation Plan.

Greg Taylor made the motion to approve the Cost Allocation Plan. Suzanne Brown seconded the motion. MOTION CARRIED

2. Up-dated Strategic Plan Document

The CEO needs the Board to accept the updated Strategic Plan document.

Dave Dedrick made the motion to accept the updated Strategic Plan. Sharon Mitchell seconded the motion. MOTION CARRIED

3. Board approval for: 2017 Home Health & Hospice Policies and Procedures, 2016 Strategic Plan Review, 2017 Strategic Plan and SWOT Analysis – Documents provided

Need Board approval of the following:

- The 2016 Annual Home Health Care & Hospice Agency Evaluations which are required by state/federal regulations and CHAP guidelines.
- The following policies and procedures for Home Health Care: Scope of Services, Emergency, Client Admission, Discharge/Hold, Clinical Records, and Supervision of Field Staff.
- The following policies and procedures for Hospice: Scope of Practices, Emergency, Admission, Discharge, Medical Records, and Supervision of Field Staff.
- The 2016 Home Health Care & Hospice Strategic Plan.
- The 2017 Home Health Care & Hospice Strategic Plan.
- The 2017 Home Health Care & Hospice SWOT (Strength, Weaknesses, Opportunities and Threats) Analysis

Ronnie Pennington made the motion to approve the 2016 Annual Home Health Care & Hospice Evaluations which are required by state/federal regulations and CHAP guidelines; the following policies and procedures for Home Health Care: Scope of Services, Emergency, Client Admission, Discharge/Hold, Clinical Records, and Supervision of Field Staff; the following policies and procedures for Hospice: Scope of Practices, Emergency, Admission, Discharge, Medical Records, and Supervision of Field Staff; the 2016 Home Health Care & Hospice Strategic Plan; the 2017 Home Health Care & Hospice Strategic Plan; and the 2017 Home Health Care & Hospice SWOT Analysis. Lisa Crane seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The Home Health Quarterly Report was given to each Board Member to review.
2. The CEO gave each Board Member a memo outlining possible major funding cuts if President Trump's administration's budget is passed.
3. Head Start yearbooks were given to each Board Member to review.
4. This month David is celebrating his 30th Anniversary as CEO of the Agency. The Board would like to congratulate and thank him for his years of dedication to the agency. Prior to being the CEO he also served on the Board of Directors for five years beginning in 1982. He has attended 351 Board Meetings as an employee and 34 as a Board Member; and served with over 140 Board Members. Total funding that has run through the organization in those 30 years is around \$436 million. He stated, "I appreciate this Board's support and love my job. I hope to put in a few

more successful years!”

PROVIDED MATERIALS

- Program Director’s Board Reports
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary