

**HOOSIER UPLANDS HEALTH CARE DIVISION**

500 West Main Street

Mitchell, IN 47446

**JOB DESCRIPTION**

**JOB TITLE:** Home Health Aide (HHA)            **LOCATION:** Entire Agency Service Area  
**REPORTS TO:** Clinical Services Supervisor or other designated RN/Therapist

**Job Summary**

The Home Health Aide is a trained worker who performs services and gives personal care in the home when an individual or family cannot meet these responsibilities. The home health aide works under the direct supervision of an RN, PT, OT or SLP to provide a supplementary service in carrying out a service plan.

**Required Knowledge:**

1. Certified Nurse’s Aide or Home Health/Hospice Aide Certification Course, one year experience as an aide in a hospital or has completed nursing fundamentals and is currently enrolled in an RN program.
2. Experience as an aide in a home health/hospice agency, hospital or health care facility.
3. Passing grade of 70% on the IAHHC Home Health Aide Test.
4. Satisfactory demonstration to a 2-1 RN of competency of all required home health aide procedures.

**Essential Duties:**

1. Give personal care, as assigned by the RN/Therapist to the sick, disabled and aged including:
  - a. Assisting with personal hygiene
  - b. Assisting with ambulation and exercise
  - c. Assisting with medications that are ordinarily self administered
  - d. Reporting changes in the client’s condition to the RN/Therapist
  - e. Providing nutritional support to the client
  - f. Other supportive tasks as assigned
2. Assist the individual toward independent living.
3. Document care in client’s home at end of visit and turn in to office within 24 hours.
4. General household work will not exceed 20% of employees weekly hours.
5. Additional duties as assigned by supervisor.

**Physical Demands & Work Environment:**

See Home Health Aide Ergonomics Sheet

**Job Description Review:**

I have read and understand the job description for the position of Home Health Aide.

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**SIGNATURE**

**DATE**

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