

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: March 16, 2021

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell
Marolyn Holzbog
Bill Mitchell
Martha Fields
Greg Taylor
Nancy Miller*
Charlotte Speer
Suzanne Brown
Herman Campbell*
Gerald Montgomery
Janie Johnson
Rosie Wininger
Vicky Bauernfiend
Don Bowling
Stacey Bowling*
Janet Harrison
Bob Jones
Dave Dedrick
Reita Nicholson
Richard Beaty
Ava Kinney
Ronnie Pennington
Max Bedwell

MEMBERS ABSENT

Billy Joe Walker A
Mary Alice Brown A
Angela Crecelius E
Sara Luallen A
Angela Turpin A
James Oswald E
Richard Dixon A
Marietta Hager* E
Karan Jones A
Seth Purlee A
Jack Mahuron A

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller, Debbie Beeler (teleconference), and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

Page 1

DATE: March 16, 2021

- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens via teleconference. There were (23) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Ronnie Pennington made the motion to approve February minutes. Don Bowling seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – January Report

Greg Taylor made the motion to approve the January Financial Report as mailed. Max Bedwell seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Strategic Plan Update and Score Card - Approval

Need the Board to approve the updated Strategic Plan Score Card for 2018 – 2022.

Dave Dedrick made the motion to approve the updated Strategic Plan Score Card for 2018 – 2022. Richard Beaty seconded the motion. MOTION CARRIED

2. Approval Home Health Strategic Plan 2020, 2021, and SWOT Analysis

Need Board approval of the following:

- 2020 Home Health and Hospice Strategic Plan Year End Review
- 2021 Home Health Care and Hospice Strategic Plan
- 2021 Home Health Care and Hospice SWOT (Strength, Weaknesses, Opportunities and Threats) Analysis

Charlotte Speer made the motion to approve the 2020 Home Health Care and Hospice

Strategic Plan End Review; the 2021 Home Health Care and Hospice Strategic Plan; and the 2021 Home Health Care and Hospice SWOT Analysis. Janie Johnson seconded the motion. MOTION CARRIED

3. Head Start and Early Head Start COLA Application - Approval

Need Board approval to allow the Children's Services Director to submit an application for supplemental funding for the purpose of providing at least a 1.22% Cost of Living Adjustment (COLA) for all staff of the Head Start and Early Head Start Programs. The application will include \$30,660 for Head Start and \$10,139 for Early Head Start for a total of \$40,799.

Gerald Montgomery made the motion to approve the Children's Services Director submitting the application for supplemental funding for the purpose of providing at least a 1.22% Cost of Living Adjustment for all staff of the Head Start and Early Head Start programs. Richard Beaty seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO updated the Board on the new Rental Assistance Program from the Federal Stimulus. Applications will be completed online and our role will only be to do administrative work. Indiana received \$448 million for this program.
2. Debbie Beeler, Director of Children's Services, updated the Board via teleconference on what has been happening in our Head Start and Early Head Start Programs.

At the end of March 2020 I began recording the COVID statistics each day for the four counties that we serve and I watched the numbers really begin to increase around October 8th. I made the decision to transition to virtual services beginning on October 26th.

Our child care licenses for the Bedford, Mitchell, Paoli, and Salem centers expired on December 31st and I was told by the state that the on-site visit had to occur before they would renew those licenses so I made the difficult decision to return to in-person Head Start services on January 18, 2021 with the caveat that there was the possibility that we would go back virtual depending on the numbers. Thankfully, we have been able to remain in-person.

Throughout the pandemic we have only had 7 out of 62 staff members that had COVID; no children has had COVID; and one classroom had to quarantine because a Head Start child's sibling tested positive. To date we have 17 staff who have received both doses of COVID vaccine and several others are scheduled for their first dose now that President Biden specifically named Head Start employees as eligible.

As the end of the grant year comes to a close on April 30th, we are taking care of some end-of-the-year projects. New week during Spring Break we are replacing some flooring in both the Mitchell and Loogootee Centers and later this spring we are installing a new playground surface at the Mitchell Center.

We will be having another summer Head Start Program for those children heading off to kindergarten in August to ensure they are caught up from the 8 weeks they missed in

November, December and January.

We are currently in the first year of our five year grant period. The week of April 5 – 9th, 2021 we will be having our first federal review of the project period. This review is called a Focus Area 1 Review and will be done entirely through conference calls with staff.

I would like to say that I would love to be able to find another teacher and assistant teacher for the Salem Center so that we could open the second classroom back up when school begins in August. For those of you who represent Washington County, please spread the word we are looking for someone with a minimum of an associate's degree in early childhood education to be our second teacher.

Martha Fields: I would like to comment that the Board appreciates everything you do especially during this difficult time.

3. The CEO updated the Board on vaccine information for our local area. To date 21,576 COVID vaccines have been administered in our five county area; Hoosier Uplands staff have registered 1,238 individuals for the vaccine; and 48% of our staff are vaccinated.
4. A copy of the HUD Housing Counseling Review was handed out to each Board Member to review.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Max Bedwell seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary