

HUEDC  
BOARD OF DIRECTORS  
ATTENDANCE RECORD

DATE: January 17, 2023

TIME: 6:30 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell  
Bill Mitchell  
Mary Alice Brown  
Angela Crecelius  
Angela Turpin  
Martha Fields  
Nancy Miller\*  
Charlotte Speer  
Suzanne Brown  
Herman Campbell\*  
Gerald Montgomery  
Janie Johnson  
Vicky Bauernfiend  
Stacey Bowling  
Janet Harrison  
Bob Jones  
Reita Nicholson  
Richard Beaty  
Richard Dixon  
Karan Jones  
Ava Kinney  
Ronnie Pennington  
Seth Purlee  
Max Bedwell  
Lana Sullivan

MEMBERS ABSENT

Kathy Jo House E  
Marolyn Holzbog A  
Sara Luallen E  
Greg Taylor E  
James Oswalt E  
Rosie Wininger E  
Dave Dedrick E

\* Alternate  
A Absent  
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION  
BOARD MINUTES

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I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.  
Opening Prayer

II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (25) members in attendance. A quorum was present.

The CEO introduced new Board Members, Stacey Bowling and Lana Sullivan, to the Board. Stacey was previously an alternate and will continue to represent the Public Elect Sector in Martin County. Lana will represent the Public Elect Sector in Washington County.

The CEO needs the Board to accept the Board Membership for 2023 as shown on roster.

Ronnie Pennington made the motion to approve the Board Membership for 2023 as shown on roster. Janet Harrison seconded the motion. MOTION CARRIED

III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Janie Johnson made the motion to approve November minutes. Angela Crecelius seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT –October/November Reports

Reita Nicholson made the motion to approve the October and November Financial Reports as mailed. Richard Beaty seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: The 2023 Committee List was mailed to each Board Member.

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. By Laws Change – Approval

Need Board to approve the By Laws changes that were mailed out to each member on 12/29/22. These changes were a result of our IHEDA review and recommendation from our attorney at Ice Miller.

Angela Crecelius made the motion to approve the By Laws changes. Angela Turpin seconded the motion. MOTION CARRIED

2. Personnel Policy – Approval

Need Board to approve the Personnel Policy.

Charlotte Speer made the motion to approve the Personnel Policy. Seth Purlee seconded the motion. MOTION CARRIED

3. Out of State Travel Request: Agrability Conference to Spokane, WA (March 18-25)

Need Board approval to allow Michael Edwards and Linda Tarr in the Health, Education and Aging division to travel out of state to Spokane, WA on March 18<sup>th</sup> – 25<sup>th</sup>, 2023 to attend the National AgrAbility Conference.

The estimated cost of the trip is \$2,500 and the funding source is AgVets.

Angela Turpin made the motion to approve the out of state travel for Michael Edwards and Linda Tarr in the Health, Education and Aging division to travel to Spokane, WA on March 18<sup>th</sup> – 25<sup>th</sup>, 2023 to attend the National AgrAbility Conference. Stacey Bowling seconded the motion. MOTION CARRIED

4. Out of State Travel Request: Housing Conference to Islamorada, FL (January 22-26)

Need Board approval to allow Natalie Powell in the Housing and Community Development to travel out of state to Islamorada, FL on January 22<sup>nd</sup> – 26<sup>th</sup>, 2023 to attend the Council for Affordable Rural Housing Mid-Year Conference.

The Affordable Housing Association of Indiana will cover all expenses.

Angela Turpin made the motion to approve the out of state travel for Natalie Powell in the Housing and Community Development to travel to Islamorada, FL on January 22<sup>nd</sup> – 26<sup>th</sup>, 2023 to attend the Council for Affordable Rural Housing Mid-Year Conference. Stacey Bowling seconded the motion. MOTION CARRIED

5. Out of State Travel Request: NAHC 2 meetings (see memo) HH Director is on the NAHC Board (secretary)

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health and Hospice, to travel out of state for the following National Association for Home Care and Hospice Board of Directors dinners and meetings:

- February 23<sup>rd</sup> – 24<sup>th</sup> to Washington, DC
- July 17<sup>th</sup> – 18<sup>th</sup> to New Orleans, LA

Melissa is Secretary of the National Association for Home Care and Hospice Board; therefore, they will cover all expenses. The only cost to Home Health Care for both trips will be \$382.50 for her per diem.

Angela Turpin made the motion to approve the out of state travels for Melissa

Jeremiah, Director of Operations for Home Health and Hospice to travel to Washington, DC on February 23<sup>rd</sup> – 24<sup>th</sup>, 2023 and to New Orleans, LA on July 17<sup>th</sup> – 18<sup>th</sup>, 2023 to attend the National Association for Home Care and Hospice Board of Directors dinner and meetings. Stacey Bowling seconded the motion. MOTION CARRIED

6. Approval to submit Head Start Re-funding Application 2023-2024

Need Board approval to submit the annual application for refunding of the 2023 – 2024 Head Start and Early Head Start programs which begins on May 1, 2023 and ends on April 30, 2024 in the amount of \$3,525,460. Requested amounts are as follows:

- Head Start Program Operations - \$2,613,246
- Head Start Training & Technical Assistance - \$28,383
- Early Head Start Program Operations - \$865,645
- Early Head Start Training & Technical Assistance - \$18,186

These funds will enable Head Start to serve 221 children and families and 66 infants, toddlers, pregnant women and their families.

Max Bedwell made the motion to approve submitting the annual application for refunding of the Head Start and Early Head Start programs which begins on May 1, 2023 and ends on April 30, 2024 in the amount of \$3,525,460. Karan Jones seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The CEO informed the Board that Aspen Meadows Apartments in Salem were awarded \$370,000 from the Federal Home Loan Bank for renovations.
2. The CEO updated the Board about the agency Cyber Attack that happened on November 24<sup>th</sup>. Our IT Department, Matrix Integration, our insurance company and attorney all worked diligently to get this resolved and the agency back to being operational online. We have complied with all state and federal regulations on this matter.
3. A copy of the Indiana WIC Program Review Letter was given to each Board Member to review.
4. A copy of the Indiana Housing and Community Development Authority Energy Assistance Monitoring Letter was given to each Board Member to review.

Angela Turpin: I would like to personally thank David for bringing Covid tests to my home for my family. I greatly appreciated it!

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Reita Nicholson seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary