

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: January 21, 2020

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell
Billy Joe Walker
Mary Alice Brown
Martha Fields
Greg Taylor
Charlotte Speer
Gerald Montgomery
Rosie Wininger
Vicky Bauernfiend
Janet Harrison
Bob Jones
Reita Nicholson
Richard Beaty
Marietta Hager*
Karan Jones
Ronnie Pennington
Max Bedwell
Jack Mahuron

MEMBERS ABSENT

Marolyn Holzbog E
Bill Mitchell E
Angela Crecelius E
Sara Luallen E
Angela Turpin E
James Oswald E (medical leave)
Suzanne Brown A
Herman Campbell* A
Janie Johnson E
Don Bowling E (medical leave)
Dave Dedrick E
Richard Dixon E
Ava Kinney E
Lisa Crane E

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller, Shawn Williams and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

Page 1

DATE: January 21, 2020

- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (18) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Rosie Wininger made the motion to approve November minutes. Charlotte Speer seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – October & November

Billy Joe Walker made the motion to approve the October and November Financial Reports as mailed. Max Bedwell seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: The 2020 Committee List was handed out to each Board Member.

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Accept all members for 2020: New list for members

Need Board to accept all Board Members for 2020.

Jack Mahuron made the motion to accept all Board Members for 2020. Reita Nicholson seconded the motion. MOTION CARRIED

2. HOME Resolution & FHLB Resolution: New Horizon Apts

The CEO needs the board to approve the resolutions for the New Horizon Apartments in Salem giving him the authority to apply for HOME Funds through the Indiana Housing and Community Development Authority in the amount of \$1,500,000 and the Federal Home Loan Bank in the amount of \$200,000 for rehabilitation work.

Sharon Mitchell made the motion to approve the resolutions for the New Horizon Apartments in Salem giving the CEO the authority to apply for HOME Funds through the Indiana Housing and Community Development Authority in the amount of \$1,500,000 and the Federal Home Loan Bank in the amount of \$200,000 for rehabilitation work. Greg Taylor seconded the motion. MOTION CARRIED

3. Head Start Application 2020-2021

Debbie Beeler, Director of Children's Services, provided the Board information regarding the grant application for the new five year project period beginning on May 1, 2020 and ending on April 30, 2021 in the amount of \$3,243,846. Program goals will focus on being a trauma informed program. The 2020 Community Assessment Summary was also shared with the Board. Requested amounts are as follows:

- Head Start Program Operations - \$2,406,177
- Head Start Training & Technical Assistance - \$28,383
- Early Head Start Program Operations - \$791,100
- Early Head Start Training & Technical Assistance - \$18,186

These funds will be used to provide center based Head Start services to 221 children and home based Early Head Start services to 66 infants, toddlers and pregnant women in Lawrence, Martin, Orange, and Washington counties.

Gerald Montgomery made the motion to approve submitting the grant application for the five year project period for the Head Start and Early Head Start programs which begins on May 1, 2020 and ends on April 30, 2021 in the amount of \$3,243,846. Rosie Winger seconded the motion. MOTION CARRIED

4. Out of State Travel: HH Director – Tampa, FL in February & Las Vegas, NV in July

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health and Hospice, to travel out of state to Tampa, FL on February 23rd – 25th, 2020 and to Las Vegas, NV on July 28th – 29th, 2020 to attend the National Association for Home Care & Hospice Board of Directors Meeting.

Melissa is a Board Member for the National Association for Home Care & Hospice and they will cover the cost of both of her out of state travels.

Charlotte Speer made the motion to approve the out of state travel for Melissa Jeremiah, Director of Operations for Home Health and Hospice, to travel to Tampa, FL on February 23rd – 25th, 2020 and to Las Vegas, NV on July 28th – 29th, 2020 to attend the National Association for Home Care & Hospice Board of Directors Meeting. Karan Jones seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. Each Board Member was given a copy of the By Laws to review and signed a receipt that they had reviewed and received it.
2. Shawn Williams, Director of Aging, educated the Board on the Options Counseling Service and Case Management.

We have four Options Counselors plus myself who will meet with the client face-to-face once a referral has been made to complete an assessment and care plan to determine the

needs. The primary goal on the initial visit is to find out what is going on and what services might be needed. The counties we cover are Crawford, Lawrence, Orange, and Washington. Some of the calls we get are the primary caregiver is needing additional help or respite; help is needed with housekeeping, or it could be an information only call where we refer them to another agency. We also do SHIP (State Health Insurance Assistance Program) Counseling which we give qualified, objective and free assistance to Medicare beneficiaries who have concerns or questions about their health insurance.

Gerald Montgomery: Do you cover Martin County?

Shawn Williams: No, that is Area 13 out of Vincennes.

Martha Fields: Do you provide information on Medicare Supplements?

Shawn Williams: Yes, we do that through our SHIP Counseling. We give information on what is all available.

Jack Mahuron: Do you get many requests for veterans?

Shawn Williams: We do not get a lot. I do have VA contacts for each county.

The difference between Options Counseling and Case Management is once the Options Counselors is done with the initial case it will transfer over to a Case Manager. The Case Manager will make all changes to the care plan moving forward. They will visit with the client face-to-face once every 2 months; unless an emergency arises; and will make a phone call to them once every month. Each Case Manager has a caseload of approximately 80 clients and each one covers two counties with a total of around 900 clients. The program funding sources are: Choice, SSBG, Title III, and Medicaid Waiver. Medicaid Waiver is the only program that has to be approved at the state level. All other programs are approved by either Shawn Williams or Cindy Bailey.

3. The CEO informed the Board that the Phoenix Loans that were shown on our last audit have been zeroed out. They will not appear on our 2019 audit.
4. The Employee Survey results were handed out to each Board Member to review.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Marietta Hager seconded the motion. MOTION CARRIED

alo

Reita Nicholson, Secretary