

HUEDC  
BOARD OF DIRECTORS  
ATTENDANCE RECORD

DATE: May 16, 2023

TIME: 6:30 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Kathy Jo House  
Sharon Mitchell  
Bill Mitchell  
Angela Crecelius  
Sara Luallen  
Angela Turpin  
Martha Fields  
Greg Taylor  
Nancy Miller  
Charlotte Speer  
Gerald Montgomery  
Janie Johnson  
Rosie Wininger  
Vicky Bauernfiend  
Stacey Bowling  
Janet Harrison  
Bob Jones  
Dave Dedrick  
Reita Nicholson  
Richard Beaty  
Richard Dixon  
Karan Jones  
Seth Purlee  
Max Bedwell  
Lana Sullivan

MEMBERS ABSENT

Marolyn Holzbog E  
Mary Alice Brown A  
Suzanne Brown A  
Herman Campbell\* A  
Ava Kinney E  
Ronnie Pennington E

\* Alternate  
A Absent  
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION  
BOARD MINUTES

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- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.  
Opening Prayer
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (25) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Gerald Montgomery made the motion to approve April minutes. Richard Beaty seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – March Report

Stacey Bowling made the motion to approve the March Financial Reports as mailed. Max Bedwell seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Resolutions: Corp for Supportive Housing \$50,000 Pre-Development Loan

Need Board to approve the resolution for the Corporation for Supportive Housing in the amount of \$50,000 for pre-development expenses related to the Limestone Edge project in Bedford.

Dave Dedrick made the motion to approve the resolution for the Corporation for Supportive Housing in the amount of \$50,000 for pre-development expenses related to the Limestone Edge project in Bedford. Rosie Wininger seconded the motion. MOTION CARRIED

2. Resolutions: (3) Aspen Meadows LIHTC and FHLB Applications

The CEO needs the Board to approve the following resolutions for the rehabilitation of Aspen Meadows Apartments in Salem:

- Giving the CEO the authority to submit an application for Rental Housing Credits in the amount up to \$1,200,000 and a Development Fund Loan in the amount up to \$750,000 from the Indiana Housing and Community Development Authority.

- Giving the CEO the authority to submit an application for the Affordable Housing Program funds in the amount up to \$600,000 from the Federal Home Loan Bank of Indianapolis.
- Giving the CEO the authority to approve the use of Corporation funds in connection with the project as a loan in the amount up to \$400,000 and a general partner contribution in the amount of \$415,000, both contingent upon the receipt of Rental Housing Tax Credits and other necessary funding for the project.

Reita Nicholson made the motion to approve all of the above resolutions for the rehabilitation of Aspen Meadows Apartments in Salem giving the CEO the authority to submit an application for Rental Housing Credits in the amount up to \$1,200,000 and a Development Fund Loan in the amount up to \$750,000 from IHCDA; giving the CEO the authority to submit an application for the Affordable Housing Program funds in the amount up to \$600,000 from the Federal Home Loan Bank of Indianapolis; and giving the CEO the authority to approve the use of Corporation funds in connection with the project as a loan in the amount up to \$400,000 and a general partner contribution in the amount of \$415,000, both contingent upon the receipt of Rental Housing Tax Credits and other necessary funding for the project. Janie Johnson seconded the motion. MOTION CARRIED

### 3. Resolutions: (4) Limestone Edge LIHTC and FHLB Applications

The CEO needs the Board to approve the following resolutions for the Limestone Edge project in Bedford:

- Giving the CEO the authority to submit an application for Affordable Housing Program funds in the amount up to \$600,000 from the Federal Home Loan Bank of Indianapolis.
- Giving the CEO the authority to apply for and receive a National Housing Trust Fund award from the Indiana Housing and Community Development Authority in the amount up to \$1,500,000 to be used for its programs and activities, according to its goals and objectives.
- The Board adopts the Bedford City Comprehensive Plan and supports the goals of the Plan for Limestone Edge.
- Giving the CEO the authority to submit an application for Rental Housing Tax Credits in the amount up to \$1,200,000, a National Housing Trust Fund award in the amount up to \$1,500,000, and a Development Fund loan in the amount up to \$750,000 from the Indiana Housing and Community Development Authority.

Nancy Miller made the motion to approve all of the above resolutions for the Limestone Edge project in Bedford giving the CEO the authority to submit an application for Affordable Housing Program funds in the amount up to \$600,000 from the Federal Home Loan Bank of Indianapolis; giving the CEO the authority apply for and receive a National Housing Trust Fund award from the IHCDA in the amount up to

\$1,500,000 to be used for its programs and activities, according to its goals and objectives; the Board adopts the Bedford City Comprehensive Plan and supports the goals of the Plan for Limestone Edge; and giving the CEO the authority to submit an application for Rental Housing Tax Credits in the amount up to \$1,200,000, a National Housing Trust Fund award in the amount up to \$1,500,000, and a Development Fund loan in the amount up to \$750,000 from IHCDA. Lana Sullivan seconded the motion.  
MOTION CARRIED

4. Head Start Enrollment Request – Memo

Hoosier Uplands has operated a Head Start program since 1966. Throughout the 57 years of this program, we have seen a great number of changes take place. We have never seen a change in children's behaviors to the extent we have experienced over the past three years. Challenging behaviors are defined as behaviors that are Disruptive, Destructive, and Dangerous to self or others. These behaviors create barriers to learning, not only for the child with the behaviors but for all the children in the classrooms. Outbursts of anger accompanied by screaming, stomping, and throwing objects are not uncommon in our classrooms today. Many children in the classroom are frightened by these actions. Some parents have even stated that their child doesn't want to come to Head Start because of the behaviors of others.

The Director of Children's Services would like the Board to approve her submitting an application for a Change in Scope in our Head Start and Early Head Start programs to reduce the number of children that we serve. We currently operate 13 classrooms with 17 children enrolled in each classroom. I would like to lower to class size from 17 to 14. This would be at total reduction of 13 enrollment slots in our Head Start program. We will continue to employ the same number of staff in each of our centers. I would like to reduce the Early Head Start enrollment from 66 to 56. This reduction would eliminate one home visiting position and we would use funding for that position to increase the hourly rate of pay of the home visitors and increase the health clerk position from part-time to full-time.

Rosie Wininger made the motion to approve the Director of Children's Services submitting an application for a Change in Scope in our Head Start and Early Head Start programs to lower the class size in Head Start from 17 to 14 and to reduce Early Head Start enrollment from 66 to 56. Janet Harrison seconded the motion.  
MOTION CARRIED

5. Update on past five years Strategic Plan (Score Card)

Need the Board to approve the updated five year Strategic Plan Score Card.

Gerald Montgomery made the motion to approve the updated five year Strategic Plan Score Card. Stacey Bowling seconded the motion. MOTION CARRIED

6. Out of State Travel Request: NAHC Conference to National Harbor, MD (Oct. 12-18)

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health Care and Hospice, to travel out of state to National Harbor, MD on October 12<sup>th</sup>

– 18<sup>th</sup>, 2023 to attend the National Association for Home Care & Hospice Conference and Expo.

The estimated cost of the trip is \$2,000 and the funding source is Home Health Care.

Charlotte Speer made the motion to approve the out of state travel for Melissa Jeremiah, Director of Operations for Home Health Care and Hospice, to travel to National Harbor, MD on October 12<sup>th</sup> – 18<sup>th</sup>, 2023 to attend the National Association for Home Care & Hospice Conference and Expo. Karan Jones seconded the motion. MOTION CARRIED

#### INFORMATION ONLY:

1. The CEO reminded the Board of no June meeting.
2. The CEO informed the Board that the 21<sup>st</sup> Century Community Learning Center Afterschool Program submitted a grant application to the Lilly Endowment's Strengthening Youth Programs in Indiana in the amount of \$538,021. If funds are secured, the Afterschool Programs will be able to expand each afterschool site by at least 15 students, approximately 90 students in total. Funds secured would also be used to aid in staff retention, professional development, and supplemental curriculum focusing on Social-Emotional learning. The programs would also benefit from purchasing a commercial sized vehicle to transport supplies and snacks to all of the sites. Grant awards will be announced in the fall.
3. A copy of the Audit Initial Letter was given to each Board Member to review.

#### PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

#### VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Dave Dedrick seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary