

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: July 18, 2023

TIME: 6:30 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alice Brown
Angela Crecelius
Martha Fields
Nancy Miller
Suzanne Brown
Herman Campbell*
Gerald Montgomery
Janie Johnson
Rosie Wininger
Vicky Bauernfiend
Janet Harrison
Bob Jones
Dave Dedrick
Reita Nicholson
Richard Beaty
Richard Dixon
Karan Jones
Ava Kinney
Seth Purlee
Max Bedwell
Lana Sullivan

MEMBERS ABSENT

Kathy Jo House A
Sharon Mitchell A
Marolyn Holzbog E
Bill Mitchell A
Sara Luallen A
Angela Turpin E
Greg Taylor E
Charlotte Speer E
Stacey Bowling E
Ronnie Pennington E

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.
Opening Prayer
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (21) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Lana Miller made the motion to approve May minutes. Max Bedwell seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – April & May Reports

Janie Johnson made the motion to approve the April and May Financial Reports as mailed. Bob Jones seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION

1. Personnel Policy Recommendations

The CEO is recommending to the Board the following changes to our Personnel Policies:

- Section IV.G. This section speaks to tobacco use in our buildings and in client homes. I would like approval to add the use of E cigarettes, vaping, and any other nicotine products to that prohibition.

Lana Sullivan: How are employees informed of the change?

David Miller: Mostly by email.

Reita Nicholson: Does this include the parking lot?

David Miller: Anything within 8 feet of the building.

Rosie Wininger made the motion to approve the recommendation of the CEO to add in Section IV.G. of the Personnel Policies the prohibition of E cigarettes, vaping, and any

other nicotine products in our buildings and client homes. Janet Harrison seconded the motion. MOTION CARRIED

- Section VI. I I would like to increase the corporation's matching contribution to our 403 B Plan from \$100 per pay period to \$120 per pay period. It has been \$100 for many years.

Lana Sullivan: If an employee puts in \$120 the agency will match it?

David Miller: Yes

Dave Dedrick: How many employees participate?

David Miller: Approximately 70 employees participate with 30 to 40 using the maximum match.

Dave Dedrick made the motion to approve the recommendation of the CEO to increase the corporation's matching contribution to our 403 B Plan from \$100 per pay period to \$120 per period. Nancy Miller seconded the motion. MOTION CARRIED

2. Out of State Travel: Psychiatry Conference to La Jolla, CA (October 2023)

Need Board approval to allow Dr. John Eckard from Serenity Now Psychiatric and Counseling to travel out of state to La Jolla, CA on October 9th – 12th, 2023 to attend a Psychiatry Conference.

Reita Nicholson made the motion to approve the out of state travel for Dr. John Eckard from Serenity Now Psychiatric and Counseling to travel to La Jolla, CA on October 9th – 12th, 2023 to attend a Psychiatry Conference. Karan Jones seconded the motion. MOTION CARRIED

3. Financial Policies and Cost Allocation Plan – Approval (No Changes)

Need the Board to approve the Financial Policies and Cost Allocation Plan.

Max Bedwell made the motion to approve the Financial Policies and Cost Allocation Plan. Nancy Miller seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. A list of all the 2023 Hoosier Uplands Scholarship recipients were given to each Board Member to review.
2. The CEO updated the Board on the Home Health and Hospice census and staffing problems. They have recently hired nurses and physical therapy assistants; therefore, the census should start going back up.
3. The CEO informed the Board that the Audit Report for 2022 is planned for the August Board Meeting.

4. Each Board Member was given a copy of What Board Members Need to Know About Not-for-Profit Finance and Accounting for Board Training and Education.
5. Our Aging Department with funding from the Anthem Foundation has launched the Produce for Better Health Program. This program strives to provide fresh fruits and vegetables to clients on the Congregate Meal program. Currently each Wednesday enough fresh fruits and vegetables are provided to each client for one week. Each participant is provided with a scale and electronic blood pressure monitor. Baseline weight and blood pressures were recorded at the beginning of the program and have been recorded each month to help determine the success of the program. Currently around 40 are signed up for the program. The produce is delivered each Wednesday to clients enrolled in the Congregate Meal program at Cambridge Square and the Hauck House Apartments in Bedford.
6. A copy of the CHAP Hospice Accreditation was given to each Board Member to review.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

VIII. ADJOURN

Vicki Bauernfiend: Is the Back to School Bash Thursday?

David Miller: Yes, it will be held at the Lawrence County 4-H Building for all counties. Free school supplies will be given out.

Richard Beaty made the motion to adjourn the meeting. Reita Nicholson seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary