

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: March 15, 2022

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell
Marolyn Holzbog
Bill Mitchell
Martha Fields
Angela Turpin
Nancy Miller*
Charlotte Speer
Suzanne Brown
Herman Campbell*
Gerald Montgomery
Don Bowling
Stacey Bowling*
Janet Harrison
Reita Nicholson
Richard Beaty
Karan Jones
Ava Kinney
Ronnie Pennington
Seth Purlee
Max Bedwell
Jack Mahuron

MEMBERS ABSENT

Kathy Jo House A
Mary Alice Brown A
Angela Crecelius E
Sara Luallen A
Greg Taylor E
James Oswald E
Janie Johnson E
Rosie Wininger A
Vicky Bauernfiend A
Bob Jones E
Dave Dedrick E
Richard Dixon A

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller and Ginger Knight

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: March 15, 2022

- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Ginger Knight via teleconference. There were (21) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Richard Beaty made the motion to approve February minutes. Reita Nicholson seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – January Report

Jack Mahuron made the motion to approve the January Financial Report as mailed. Seth Purlee seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. CHIEF EXECUTIVE OFFICER’S REPORT: David Miller

Since Covid numbers have finally declined I would like for the board to consider returning to in-person meetings in April. For those not comfortable with meeting in-person the teleconference option would still be available.

Gerald Montgomery made the motion to return to in-person meetings and still have the teleconference option available. Richard Beaty seconded the motion. MOTION CARRIED

REQUIRING BOARD ACTION

1. By Laws Change – Approval

The CEO is proposing an addition to our By Laws. This change will enable us to be considered an MBE/WBE agency which will give us points on future housing applications. It will not affect our current Board makeup since we currently have 56% of our Board Members female.

Language proposed: Section 5.11

A minimum of 51% of the membership of the Board of Directors at any given time shall consist of directors that are minorities, females, or persons with disabilities.

Section: 5.12

No provision of Section 5 will be valid if it conflicts with any other provision of these By Laws.

Sharon Mitchell made the motion to approve the additions to our By Laws. Max Bedwell seconded the motion. MOTION CARRIED

2. Out of State Travel

Need Board approval to allow Debbie Beeler, Director of Children's Services and up to four staff members to travel out of state to Grapevine, Texas on July 27th – 30th, 2022 to attend the Frog Street Curriculum Conference.

Charlotte Speer made the motion to approve the out of state travel for Debbie Beeler, Director of Children's Services and up to four staff members to travel to Grapevine, Texas on July 27th – 30th, 2022 to attend the Frog Street Curriculum Conference. Head Start Out of State travel request. Suzanne Brown seconded the motion. MOTION CARRIED

3. Out of State Travel

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health and Hospice, to travel out of state to Hilton Head, SC on May 23rd – 26th, 2022 to attend the National Association for Home Care & Hospice Board of Directors Retreat, Strategic Planning and Dinner.

Melissa is Secretary of the National Association for Home Care and Hospice Board; therefore, they will pay for her airfare, hotel, mileage, shuttle, and car airport parking. The only cost to Home Health Care will be \$130.75 for her per-diem.

Jack Mahuron made the motion to approve the out of state travel for Melissa Jeremiah, Director of Operations for Home Health and Hospice to travel to Hilton Head, SC on May 23rd – 26th, 2022 to attend the National Association for Home Care & Hospice Board of Directors Retreat, Strategic Planning, and Dinner. Charlotte Speer seconded the motion. MOTION CARRIED

4. Home Health Strategic Plan 2022, 2021 Plan Review, 2022 SWOT Approvals.

Need Board approval of the following:

- 2021 Home Health and Hospice Strategic Plan Year End Review

- 2022 Home Health Care and Hospice Strategic Plan
- 2022 Home Health Care and Hospice SWOT (Strength, Weaknesses, Opportunities and Threats) Analysis

Max Bedwell made the motion to approve the 2021 Home Health and Hospice Strategic Plan Year End Review; the 2022 Home Health Care and Hospice and Strategic Plan; and the 2022 Home Health Care and Hospice SWOT Analysis. Richard Beaty seconded the motion. MOTION CARRIED

5. Head Start Budget Revision

Due to the highly contagious nature of the Coronavirus, Head Start has been unable to have parents and other visitors in our centers during the 2021-2022 program year. With that drop in volunteers comes a decline in the amount of non-federal match (in-kind) that our programs are able to generate.

The Director of Children's Services needs the Board approval to allow her to submit a budget revision to the Regional Office in Chicago for the 2021-2022 program year requesting to waive a portion of our required non-federal share for Head Start and Early Head Start be reduced from \$847,684 to \$409,221.

Sharon Mitchell made the motion to approve the Children's Services Director submitting a budget revision for the 2021-2022 program year to the Regional Office in Chicago to reduce the amount of non-federal match required for Head Start and Early Head Start from \$847,684 to \$409,221. Charlotte Speer seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The 2021 annual reports have been delivered and will be mailed soon.
2. The CEO informed the Board that an application for a major rehabilitation project for Aspen Meadows in Salem is being considered.
3. The CEO informed the Board that we will be receiving at some point a one-time HCBS and ARA Rural Health Care Funds.
4. The CEO informed the Board of the investor exit from the Springtown Apartments. Hoosier Uplands is the general and limited partner.
5. The CEO informed the Board of the staff recently donating \$2,285 to UNICEF for the Children of Ukraine with the agency matching the staff donations. The total donation amount sent was \$4,470.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Max Bedwell seconded the motion. MOTION CARRIED

gk

Reita Nicholson, Secretary