

HUEDC  
BOARD OF DIRECTORS  
ATTENDANCE RECORD

DATE: May 17, 2022

TIME: 6:30 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Sharon Mitchell  
Bill Mitchell  
Mary Alice Brown  
Angela Turpin  
Martha Fields  
Nancy Miller\*  
Charlotte Speer  
Suzanne Brown  
Herman Campbell\*  
Janie Johnson  
Rosie Wininger  
Don Bowling  
Stacey Bowling\*  
Janet Harrison  
Bob Jones  
Reita Nicholson  
Richard Beaty  
Richard Dixon  
Karan Jones  
Ava Kinney  
Ronnie Pennington  
Seth Purlee  
Max Bedwell

MEMBERS ABSENT

Kathy Jo House	E
Marolyn Holzbog	A
Angela Crecelius	E
Sara Luallen	A
Greg Taylor	E
James Oswald	E
Gerald Montgomery	A
Vicky Bauernfiend	E
Dave Dedrick	E
Jack Mahuron	E

\* Alternate  
A Absent  
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION  
BOARD MINUTES

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- I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson. Opening Prayer – Pledge of Allegiance.
- II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (23) members in attendance. A quorum was present.
- III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.
- Max Bedwell made the motion to approve April minutes. Richard Beaty seconded the motion. MOTION CARRIED
- IV. FINANCIAL REPORT – March Report
- Seth Purlee made the motion to approve the March Financial Report as mailed. Janie Johnson seconded the motion. MOTION CARRIED
- V. OLD BUSINESS: N/A
- VI. COMMITTEE REPORTS: N/A
- VII. CHIEF EXECUTIVE OFFICER’S REPORT: David Miller

REQUIRING BOARD ACTION

1. Agency Strategic Plan Scorecard - Accept

Need Board approval to accept and approve the Agency Strategic Plan Scorecard that each member received.

Charlotte Speer made the motion to approve the Agency Strategic Plan Scorecard. Janie Johnson seconded the motion. MOTION CARRIED

2. Out of State Travel Request: Melissa Jeremiah to Las Vegas, NV – July 26<sup>th</sup> – 28<sup>th</sup>

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health and Hospice, to travel out of state to Las Vegas, NV on July 26<sup>th</sup> – 28<sup>th</sup>, 2022 to attend the National Association for Home Care & Hospice Board of Directors Dinner and Meeting.

Melissa is Secretary of the National Association for Home Care and Hospice Board; therefore, they will pay for her airfare, hotel, mileage, shuttle, and airport parking. The only cost to Home Health Care will be \$39.50 - \$77.50 for her per-diem.

Max Bedwell made the motion to approve the out of state travel for Melissa Jeremiah, Director of Operations for Home Health and Hospice to travel to Las Vegas, NV on July 26<sup>th</sup> – 28<sup>th</sup> to attend the National Association for Home Care & Hospice Board of Directors Dinner and Meeting. Ronnie Pennington seconded the motion. MOTION CARRIED

3. Out of State Travel Request: ITPC Myranda Knepp to New Orleans, LA – June 27<sup>th</sup>

Need Board approval to allow Myranda Knepp in the Health, Education and Aging Division to travel out of state to New Orleans, LA on June 27<sup>th</sup> – July 1<sup>st</sup>, 2022 to attend the National Conference on Tobacco and Health.

The estimated cost of the trip is \$1600 and the funding source is Tobacco Grant.

Max Bedwell made the motion to approve the out of state travel for Myranda Knepp in the Health, Education and Aging Division to travel to New Orleans, LA on June 27<sup>th</sup> – July 1<sup>st</sup>, 2022 to attend the National Conference on Tobacco and Health. Ronnie Pennington seconded the motion. MOTION CARRIED

4. Out of State Travel Request: AHEC Staff to Orlando, FL – January 2023

Need Board approval to allow Michael Edwards and Emily Webb in the Health, Education and Aging Division to travel out of state to Orlando, FL on January 20<sup>th</sup> – 26<sup>th</sup>, 2023 to attend the Simulation In Health Conference.

The estimated cost of the trip is \$2300 and the funding source is AHEC.

Max Bedwell made the motion to approve the out of state travel for Michael Edwards and Emily Webb in the Health, Education and Aging Division to travel to Orlando, FL on January 20<sup>th</sup> – 26<sup>th</sup>, 2023 to attend the Simulation In Health Conference. Ronnie Pennington seconded the motion. MOTION CARRIED

5. Head Start and Early Head Start COLA and QI - Approval

Head Start and Early Head Start programs received notification from the Office of Head Start that we could apply for supplemental funding for the purpose of providing Cost of Living Allowances (COLA) to all staff and for additional Quality Improvement (QI) funding.

The breakdown is as follows:

Funding Type	Head Start Allocation	Early Head Start Allocation
COLA	\$57,997	\$19,180
Quality Improvement	\$11,502	\$5,248
<b>Total Funding: \$93,927</b>		

The COLA allocation will provide a 3.05% permanent increase in the hourly wage for all Head Start staff and a 2.97% for Early Head Start. Once approved, the increases will be retroactive to the beginning of the grant year that began on May 1, 2022.

The QI allocation will be used to increase the compensation of education staff in the programs in order to attract and retain qualified staff. Head Start teacher assistants will receive an additional 2.75% permanent increase in their hourly rate of pay and Early Head Start home visitors will receive 2.18%. These increases will also be retroactive to the beginning of the new grant year that began on May 1, 2022.

The Director of Children's Services needs the Board approval to submit the application for the Cost of Living Allowances and the Quality Improvement funding.

Richard Beaty made the motion to approve the Children's Services Director submitting the application for the supplemental funding to provide Cost of Living Allowances and Quality Improvement funding to all currently employed Head Start and Early Head Start staff. Rosie Wininger seconded the motion. MOTION CARRIED

#### INFORMATION ONLY:

1. The Family and Social Services Administration Audit Cares Act audit was handed out to each Board Member to review. No findings were noted.
2. The Energy Assistance Monitoring Report was handed out to each Board Member to review. No findings were noted.
3. The CEO informed the Board about the property tax impact on Hoosier Uplands and the amount that is paid to each of the five counties.
4. The CEO informed all Board Members that we are looking to fill positions at our Salem Office for Head Start Assistant Teacher and Energy Assistance Intake and if they know of anyone that would be interested in either position to have them contact Debbie Beeler for Assistant Teacher position and Amanda Wolfe for the Energy Assistance Intake.

#### PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles
- Letters

#### VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Max Bedwell seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary